Approved Minutes of the
Chesterfield Township Library
Regular Board Meeting
November 19, 2025

Library Board President, Murney Bell, called the meeting to order at the Chesterfield Township Library, located at 50560 Patricia Avenue, Chesterfield Township, MI at 6:30 p.m.

PRESENT:

Murney Bell, Annette Goike, Megan Rock, Lisa Mannino, Troy Cunningham, Patricia Johnson

ALSO PRESENT:

Eric Magness-Eubank, Library Director; Breck McCrory, Deputy Director; Hillary LaBonte, Accounting Administrator

ABSENT:

None

Approval of Agenda:

The Library Director noted the addition of a presentation by the Deputy Director after the Consent Agenda. Trustee Johnson moved to approve the agenda, with support by Trustee Goike.

AYES: All **APPROVED**

NAYS: None

MOTION CARRIED

Approval of Consent Agenda:

The Consent Agenda contained minutes for the October 15, 2025 meeting, YTD Budget Report for October 2025, Treasurer's Report for September 2025, Expense Report for October 2025, and the Statistical Report for October 2025. Motion by Trustee Goike to approve the Consent Agenda, with support by Trustee Rock.

AYES: All **APPROVED**

NAYS: None

MOTION CARRIED

Presentation

Deputy Director Breck McCrory and community member Olivia Brown presented on the opportunity to have a donation made in honor of her son Everett's memory.

Old Business:

Action Item 5A - "Bookmobile" - the Director updated the Board on the status of the Bookmobile, which continues to receive modifications. **NO ACTION**

Action Item 5B - "Shane Stewart Bench" - the Friends of the Chesterfield Township Library acquired a memorial bench in honor of former Circulation Supervisor Shane Stewart. It is scheduled to be delivered on Sunday, with a dedication event on Monday, November 24th at 1:00pm. **NO ACTION**

New Business:

Action Item 6A - "21 Mile Property Special Assessment" - the Director briefed the Board on an upcoming special assessment on the Library's property at 21 Mile and Sugarbush, for the upkeep of the retention pond. **NO ACTION**

Action Item 6B - "Payroll Service Software" - the Board authorized the Library Director to pursue a change of payroll providers, not to exceed $7,000 in cost. Motion by Trustee Goike to approve the change, seconded by Trustee Cunningham.

AYES: All **APPROVED**

NAYS: None

MOTION CARRIED

Action Item 6C - "Policy Review Schedule" - the Director discussed the need to review and possibly update certain existing policies. The Board discussed various ways to handle the drafting and review of policies. **NO ACTION**

Action Item 6D - "2026 Goals and Schedule" - the Director outlined major goals for the Board for the next year, including QSAC renewal, capital project planning, and launching the Bookmobile service. **NO ACTION**

PUBLIC COMMENT **PUBLIC COMMENTS**

The Director reviewed the insurance policy that covers the Board, and the ongoing social media marketing success.

Adjournment: **ADJOURNMENT**

Motion by Trustee Johnson with support by Trustee Goike to adjourn at 7:19 PM.

AYES: All **APPROVED**

NAYS: None

MOTION CARRIED

Next Meeting Date:

December 17, 2025

Megan Rock

Megan Rock, Secretary